

**TCQS meeting agenda
for the year 2016**



TC-QS Meeting Agenda AFRIMETS GA, Cairo Tuesday 26 July from 8:00 to 14:30		
#	Item	Schedule Time
1	Closed session Chair & vice chairs	8:00 AM - 9:00 AM
2	Joined meeting with TC chairs and interested parties	9:00 AM – 9:30 AM
3	Official Opening Welcome & Opening by the TC-QS Chair and approval of the agenda	9:30 AM - 9.35 AM
4	Previous Minutes and matters arising Noha Khaled	9:35 AM - 9.45 AM
5	Annual TC QS report template Noha Khaled	9:45 AM - 9.55 AM
6	QS Updates from KEBS, NIS , NMISA and DEFNAT QS Representatives from KEBS, NIS , NMISA and DEFNAT KEBS Peter Kahihia NIS Noha Khaled NMISA Wynand Louw DEFNAT Abene Lassaad	10. AM - 10.15 AM 10:15 AM - 10.30 AM 10:30 AM - 10.45 AM 10:45 AM - 11 AM
	Coffee Break	11 AM- 11:20 AM
7	Initial presentation QS Representatives from NSI , SIRDC Namibia Zimbabwe	11:20 AM - 11.40 AM 11:40 AM - 12 PM
8	Projects PTB project NMISA Donald Twinning project NIS Gouda	12:5 PM - 12.15 PM 12:25 PM - 12: 35PM

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9	<p>Work plan for 2016/17 <i>TC-QS members</i></p> <ul style="list-style-type: none"> a. Qs to be submitted b. Re-review c. Peer reviews <p>Any new requests</p>	12:40 PM- 13:25 PM
10	<p>Update of the AFRIMETS CMC review procedures <i>Wynand Louw and TC-QS members</i></p>	13:30 PM- 13:45 PM
11	<p>Update of the AFRIMETS QS review and approval procedure <i>Noha Khaled and TC-QS members</i> Discursion on the procedure of QMS review for SIM,APMP and Affrimet <i>Gouda</i></p>	13:45 PM- 14 PM
12	<p>Other issues</p> <ul style="list-style-type: none"> a. Upcoming JCRB meeting in Kenya b. CIPM MRA Review c. Membership of TC-QS d. NMIs and DI official representatives 	14 PM- 14:20 PM
13	<p>Conclusions <i>All</i></p>	14:20 PM- 14:30 PM